

# **IMPLEMENTATION OF INSPECTION SERVICES AT FOREIGN ABATTOIRS AND PROCESSING PLANTS FOR EXPORT OF MEAT AND PRODUCTS OF ANIMAL ORIGIN TO MALAYSIA**

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Import of meat and products of animal origin are subject to the import protocol under the Animal Act 1953 (Revised 2006) and stipulates the import conditions including inspection and approving of export establishments for compliance to SPS, Veterinary and Halal requirements. The import protocols are available in DVS website [http://www.dvs.gov.my/import\\_export](http://www.dvs.gov.my/import_export).

The inspection of establishments in foreign countries are conducted by officers appointed by DVS (Department of Veterinary Services, Malaysia) and JAKIM (Department of Islamic Development). The establishments are assessed primarily on their compliance to Malaysian requirements on sanitary, food safety and Halal. In this regard, the veterinary inspection focuses on SPS, the effective implementation of GMP (Good Manufacturing Practices) and the food safety assurance program such as HACCP (Hazard Analysis Critical Control Points). Basically, the inspection procedures follow the program on VHM (Veterinary Health Mark) scheme by DVS and Halal Certification by JAKIM, on local establishments.

Requirements for exports of meat and products of animal origin are as mentioned below. However, in the case of chilled and/or frozen meat the conditions for export are more stringent.

## **A. SPS AND VETERINARY REQUIREMENTS**

### **1. Disease Status of the Exporting Countries**

Exporting countries have to submit the current disease status based on the DVS format that is available on the DVS web [http://www.dvs.gov.my/import\\_export](http://www.dvs.gov.my/import_export) and to be endorsed by the Competent Authority (CA) of exporting countries.

### **2. Establishment Profile**

Establishments intending to export their products to Malaysia are required to furnish basic information such as; list of products to be exported to Malaysia, source of raw materials, infrastructure and facilities, products description, manpower, quality assurance program, food safety programs, daily/annual production, capacity, volume of annual export.

This information should be provided using DVS application form available on the DVS website [http://www.dvs.gov.my/impor\\_texport](http://www.dvs.gov.my/impor_texport).

The application form must be completed and declared by the establishment intending to export their products and then to be endorsed by the CA of the exporting country. The document can be submitted to DVS through CA of the exporting countries or the embassies of the exporting countries in Malaysia.

### **3. Adequacy Audit**

The application document will be reviewed by DVS to ensure all the relevant information are complete and adequate for DVS to decide whether to conduct on-site inspection on the establishments. DVS will communicate through CA of the exporting countries or the embassies of the exporting countries in Malaysia for any queries with regards to the application by the interested establishments.

### **4. Compliance Audit**

If the application document submitted to DVS found to be satisfactory, an inspection visit to the establishment in the exporting country will be arranged and the CA will be notified. DVS officials will carry out on-site inspection on the establishments based on criteria as stated in Item 6 below.

On completion of the inspections visit, the team will prepare a report of their findings. This report will be submitted to the Technical Committee on Inspection of Foreign Abattoir and Processing Plants for evaluation and recommendations and it then be forwarded to Committee on Inspection of Foreign Abattoir and Processing Plants for approval.

DVS will inform the establishments concerned about the decision through their respective embassies in Kuala Lumpur or through their CA of exporting countries and subsequently will be listed on DVS website.

The approval period for the establishment is valid for a period of one year. Even the validity period of an approved establishment is valid for 1 (one) year, it may be extended for an additional 2 (two) more years subject to the reports on Annual Performance Evaluation as described in Item 5.1. However review audit shall be carried out on the third year of approval before the expiry date.

### **5. Review Audit**

Review audit involves an on-site inspection of the approved establishment to ensure continuous compliance to SPS and veterinary requirements and shall be carried out before the expiry date. The on-site inspection on the establishment will be based on criteria as stated in Item 6 below.

On completion of the review audit, the team will submit report of their findings to the Technical Committee on Inspection of Foreign Abattoir and Processing Plants for evaluation and recommendations. Then it will be forwarded to Committee on Inspection of Foreign Abattoir and Processing Plants for approval. DVS will inform the establishments concerned about the decision on the review audit on the establishments through their respective embassies in Kuala Lumpur or through their CA of exporting countries.

The approval period for the establishment is valid for a period of one year and may be extended for an additional 2 (two) more years subject to the reports on Annual Performance Evaluation.

- 5.1. The reports on **Annual Performance Evaluation** of the exporting countries shall comprise of the following;
  - 5.1.1 Based on the review audit on the exporting establishments done by the competent authority of the exporting countries and a copy of the report must be sent to DVS for further evaluations.
  - 5.1.2 The operators of the establishment have to be promptly notified to DVS through the Competent Authority for :
    - 5.1.2.1 Change in management
    - 5.1.2.2 Change in scope of activity / operation
    - 5.1.2.3 Major renovation work to upgrade or increase in production.
    - 5.1.2.4 Establishment has closed down and/or not in operation
- 5.2 However the approved establishments may be subjected to review audit at any time during the validity period to verify compliance to SPS and veterinary requirements.

## **6. CRITERIA FOR ON-SITE INSPECTION**

DVS officials will conduct on-site inspection on the establishments for the purpose of Compliance Audit and Review Audit .

The on-site inspection for verification of practices, examination of documents and records is based on the followings: -

- 6.1. Quality and Safety Assurance Manual
- 6.2. Good Manufacturing Practices (GMP)
  - 6.2.1. Design and Facilities
  - 6.2.2. Control of Operation such as hygiene control system, incoming material requirements, traceability, recall procedures
  - 6.2.3. Maintenance, Cleaning and Sanitization such as pest control program, waste management, cleaning program
  - 6.2.4. Personal Hygiene
  - 6.2.5. Transportation and Distribution
  - 6.2.6. Product Information Training
  - 6.2.7. Internal Inspection
  - 6.2.8. Management Review
  - 6.2.9. Records of Implementation
- 6.3. HACCP Plan
  - 6.3.1. Documentation
  - 6.3.2. Records of Implementation
- 6.4. Internal Audit Reports
  - 6.4.1 HACCP Plan Audit
  - 6.4.2 GMP Audit
- 6.5. CA Audit Report

## **B. HALAL REQUIREMENTS BY JAKIM**

### **1. Establishment**

- 1.1 Establishment shall operate **Halal production only** throughout all the supply chain (dedicated Halal)
- 1.2. Establishment shall develop Halal Assurance System (HAS) within the abattoir /plant. The HAS shall include the determination of the halal critical point, the system on controlling the halal critical point, the management of the non conformance, the halal supervision, record keeping and other aspect on halal application in the establishment.
- 1.3. Establishment are required to engage the local approved Islamic body/halal certification body for certification and monitoring purposes.
- 1.4. Establishment shall show the management responsibility and commitment in halal application such as developing the policy in halal application, the internal halal audit program and the documentation of HAS.
- 1.5. Establishment are required to fill in the JAKIM form based on the products intended to bring in to Malaysia

### **2. Standard and Protocol**

- 2.1 All approved establishments are required to comply with the Malaysian Halal Standards MS1500:2009 issued by Department of Standards Malaysia (Standards Malaysia) and Malaysia Protocol For Halal Meat Production issued by JAKIM

### **3. Adequacy audit**

3.1 For the purpose of adequacy audit, the documents below are to be submitted:

- 3.1.1 JAKIM's Forms
  - Abattoirs
  - Products (for application of further process product.)
- 3.1.2 Process flow
- 3.1.3 Raw material and ingredient used in the product (for application of further process product)
- 3.1.4. Halal certificate or the product specification for the ingredients (for application of further process product)

### **4. On-site Audit**

The on-site audit will be carried out during the compliance audit review audit to evaluate the halal implementation in the following aspects.

- 4.1 Stunning and slaughtering
- 4.2 Slaughterman and Muslim checker
- 4.3 Handling of the non conformance
- 4.4 The documents on Halal Assurance System in the establishment including the internal Halal audit report
- 4.5 Documents on supplier for ingredients (for application of further process product)

#### 4.6 Halal certification body

- i. Status of recognition
- ii. Responsibilities
  - slaughterman
  - Muslim checker
  - training for slaughterman and checker
  - halal supervision
  - records and documents
  - notification of changes to JAKIM
  - send by annual report on each supervised plant
    - To be sent to JAKIM twice a year (January & June)

#### 4.7 Packaging and labeling

#### 4.8 Storage

#### 4.9 Chiller and Freezer

#### 4.10 Transportation

### 5. Responsibility of the CA

#### 5.1 Notification

The CA is responsible to notify DVS/JAKIM upon:

- Change in certification body of the approved establishment
- Change in scope of activity / operation

### C. INSPECTION FEES

Inspection fees for foreign abattoirs and processing plants are based on cost recovery basis and RM5,000 processing fees. The terms and conditions are as attached in **Appendix 1**.